**For a quick and easy way to invite your employees to the general session webinars, copy and paste the message that pertains to your benefits into your preferred email platform:**

**Flexible Spending Account or Day Care FSA**

Dear Employees,

Your open enrollment period to register for your benefits is here. One of the benefits we offer you is a Flexible Spending Account (FSA) and/or Day Care FSA provided by Navia Benefit Solutions.

Navia is offering live webinars to help you understand the benefits of an FSA or Day Care FSA and how to enroll. They are several dates for the FSA webinar: Thursday, October 8th or Thursday, November 5th at 11:00 a.m. PST.

[Click here to select your preferred date and register for the webinar!](https://attendee.gotowebinar.com/rt/5144478976705406475)

We encourage you to take full advantage of the benefits available to you!

Sincerely,

XXXX (Your name/company)

**Health Savings Account or Limited Healthcare FSA**

Dear Employees,

Your open enrollment period to register for your benefits is here. One of the benefits we offer you is a Health Savings Account and/or Limited Healthcare FSA provided by Navia Benefit Solutions.

Navia is offering live webinars to help you understand the benefits of an HSA or Limited Healthcare FSA and how to enroll. They are offering several dates for this webinar: Thursday, October 15th or Thursday, November 12th at 11:00 a.m. PST.

[Click here to select your preferred date and register for the webinar!](https://attendee.gotowebinar.com/rt/7728434656072155659)

We encourage you to take full advantage of the benefits available to you!

Sincerely,

XXXX (Your name/company)

**Commuter Benefits (Parking/Transportation)**

Dear Employees,

Your open enrollment period to register for your benefits is here. One of the benefits we offer you is a Commuter Benefit Account for Parking and/or Transportation expenses provided by Navia Benefit Solutions.

Navia is offering a live webinar to help you understand the benefits of an GoNavia Commuter Benefits and how to enroll. The date for this webinar: Thursday, October 22nd at 11:00 a.m. PST.

[Click here to register for the webinar!](https://attendee.gotowebinar.com/rt/7728434656072155659)

We encourage you to take full advantage of the benefits available to you!

Sincerely,

XXXX (Your name/company)

**General Overview of Benefits (FSA, Day Care, HSA, Commuter, and Limited Healthcare FSA)**

Dear Employees,

Your open enrollment period to register for your benefits is here. One of the benefits we offer you is a XXX (insert your benefit here) provided by Navia Benefit Solutions.

Navia is offering live webinars to help you understand the benefits of XXX (insert your benefit here. This webinar will cover general information and have an open Q&A session in order to get your benefit questions answered. They are offering several dates for this webinar: Thursday, October 29th,Thursday, November 19th , or Thursday, December 3rd at 11:00 a.m. PST.

[Click here to select your preferred date and register for the webinar!](https://attendee.gotowebinar.com/rt/7728434656072155659)

We encourage you to take full advantage of the benefits available to you!

Sincerely,

XXXX (Your name/company)